Kingdom Builders

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https://kingdombuilders.tech · info@kingdombuilders.tech

Section 1: Personal Information

This section identifies the owner of the inventory and the trusted contact(s) who should receive access in an emergency.

Full Legal Name

Date of Birth

Date This Inventory Was Last Updated

Primary Trusted Contact (Name, Phone, Email, Relationship)

Secondary Trusted Contact (Name, Phone, Email, Relationship)

Estate Attorney (Name, Firm, Phone, Email)

CPA / Tax Advisor (Name, Firm, Phone, Email)

Section 2: Hardware Wallets

List every hardware wallet you own. Do NOT write seed phrases in this document.

#	Device Name / Brand	Physical Location	Assets Stored	Seed Phrase Storage Location	PIN/Passphrase Hint
1					
2					
3					
4					

Section 3: Software Wallets

List every software wallet (mobile or desktop) you use for crypto.

#	App / Wallet Name	Device Installed On	Assets Stored	Backup Method	Recovery Phrase Location
1					
2					
3					
4					

Section 4: Exchange Accounts

List every centralized exchange or custodial platform where you hold (or have ever held) digital assets.

#	Exchange Name	Account Email	2FA Method	Approximate Holdings	Dormancy Risk (CA resident?)
1					
2					
3					
4					
5					

Section 5: DeFi, Staking & Other Positions

Document any decentralized finance positions, staking arrangements, liquidity pools, NFT holdings, or other on-chain activity.

#	Platform / Protocol	Wallet Used	Type (Staking/LP/NFT/Other)	Approximate Value	Access Notes
1					
2					
3					
4					

Section 6: Access Instructions for Executor / Trustee

Provide step-by-step instructions a non-technical person could follow to access your assets. Reference locations — never write actual passwords, PINs, or seed phrases here.

Where is the master password manager stored? (e.g., 'Bitwarden vault — master password in fireproof safe, top drawer, labeled envelope')

Where are hardware wallets physically located?

Where are seed phrase backups stored? (List each location)

What is the order of operations? (e.g., 'Step 1: Retrieve safe key from [location]. Step 2: Open safe. Step 3: Use seed phrase to restore wallet on new device.')

Are there any time-locked or multi-sig arrangements? If so, who are the other signers?

Special instructions (e.g., 'Do NOT sell XRP until consulting with [advisor name]')

Section 7: Emergency Contacts & Professional Advisors

People your executor should contact for help navigating your digital assets.

Crypto-Literate Friend or Mentor (Name, Phone, Email)

Financial Advisor (Name, Firm, Phone)

Estate Planning Attorney (Name, Firm, Phone)

CPA / Tax Professional (Name, Firm, Phone)

Kingdom Builders Support: support@kingdombuilders.com

Section 8: Annual Review Log

Review this inventory at least once per year. Log each review below.

#	Date Reviewed	Changes Made	Reviewed By	Next Review Due
1				
2				
3				
4				
5				

This template is for educational and organizational purposes only. #NotFinancialAdvice #NotLegalAdvice